



Epping Forest & Commons Committee

Date: THURSDAY, 14 SEPTEMBER 2023

Time: 11.00 am

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Benjamin Murphy (Chairman)	The Rt. Hon. The Lord Mayor, Nicholas Lyons
Caroline Haines (Deputy Chairman)	Andrew McMurtrie (Ex-Officio Member)
Deputy Graeme Doshi-Smith	Deputy Philip Woodhouse
George Abrahams	Verderer Michael Chapman DL
Jaspreet Hodgson	Verderer William Kennedy
Alderman Vincent Keaveny, CBE	Verderer Paul Morris
Gregory Lawrence	Verderer Nicholas Munday

Enquiries: Blair Stringman
Blair.Stringman@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public and non-public summary minutes of the previous meeting held on 13 July 2023.

For Decision
(Pages 5 - 12)

4. **MATTERS ARISING**

a) Action Log

Report of the Town Clerk.

Natural Environment

5. **OPERATIONAL FINANCE PROGRESS REPORT (PERIOD 3 APRIL - JUNE) 2023/24 – EPPING FOREST AND COMMONS**

Report of the Chamberlain.

For Information

6. **RISK MANAGEMENT UPDATE REPORT**

Report of Interim Executive Director of Environment Department.

For Decision
(Pages 13 - 92)

Epping Forest

7. **EPPING FOREST – ASSISTANT DIRECTOR'S UPDATE JUNE – JULY 2023 (SEF 20/23)**

Report of Interim Executive Director Environment Department.

For Information

8. **A104 ROAD SAFETY SCHEME (SEF 22/23)**

Report of Interim Executive Director, Environment.

For Information

The Commons

9. **THE COMMONS – ASSISTANT DIRECTORS UPDATE JUN-JULY 2023**

Report of the Interim Executive Director Environment Department.

For Information

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

12. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

For Decision

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting held on 13 July 2023.

For Decision
(Pages 93 - 96)

14. **MATTERS ARISING**

- a) Action Tracker

Report of the Town Clerk.

15. **EPPING FOREST LEASE RENEWAL AND LICENCE RENT REVIEW (SEF 25/23)**

Report of Interim Executive Director of Environment Department.

For Decision
(Pages 97 - 120)

16. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**